

# COMMUNITY EVENTS

## TOOLKIT

*This toolkit is meant to inform the design of events with the needs of autistic attendees in mind.*



### PLANNING COMMITTEE

#### CONSIDER:

**How are we ensuring neurodiversity is represented on our committee?**

#### TRY THIS:

- Pay a consultant to advise you.
- Recruit autistic committee members.
- Solicit feedback from attendees using our Dialogue Toolkit.



### USER EXPERIENCE

**Does our event design create barriers for neurodivergent attendees to participate as fully as they want to?**

- Consider the sound level of any audio elements.
- Design cognitively accessible signage using clear, descriptive, accurate words and pictures.
- Consider the venue: sound, lighting, movement of crowds, etc.



### SENSORY TOOLS

**In what ways does our event accommodate for attendees' sensory sensitivities?**

- Let attendees choose a color-coded conversation badge (green = I'm ok with conversation, yellow = approach me only if we know each other, red = please don't approach me).
- Include and advertise sensory and activity rooms for self-regulation and calming.
- Make sensory kits available for all attendees.



### DIGITAL PROMOTION

**How well are we advertising any neuro-inclusive elements of our event?**

- On your event website, prominently feature Americans with Disabilities Act (ADA) and neuro-inclusive information.
- Implement a pre-event online accessibility request and feedback form.
- Create a color-coded event venue map with support areas clearly identified.



*For more information, scan this code (point the phone camera at the code, then tap the link that pops up to load the website).*

